

Smart Cookie is delivered weekly to all service unit and troop cookie managers during the Cookie Program.



Bianca and Ivana represented GSCO on Mile High Living last Tuesday to share their cookie selling tips and show off their many achievements! You can check out [the segment with Sam Boik on Denver7](#).

Cookie Exchange Tab / Troop-to-Troop Transfers (T2T)

Check the Cookie Exchange tab in eBudde before placing a cupboard order. The Cookie Exchange is a great tool for troops looking for more cookies *to get more cookies* and at the same time help out a troop that has more cookies than they can sell.

Troops can list what they have, other troops can contact the TCM that posted to the exchange, and coordinate "pick-up" of those cookies.

To complete the cookie exchange, troops can record the troop-to-troop transfer under eBudde's Transactions tab. *Note:* T2T transactions should be entered right away!

Check out these eBudde "how-to" videos:

[eBudde Transactions](#)

[eBudde Cookie Exchange](#)

Alternatively, check area or service unit Facebook cookie exchange pages to pick up or release cookie varieties. Get a written receipt for the exchange and adjust your inventory in eBudde.

Cookie Cupboards

Most Cookie Cupboards are getting restocked this week. Cookies are being shuffled from warehouses to cupboards, and GSCO has ordered additional cookies from Little Brownie bakers as well. Cookies will be delivered to cupboards by the end of this week.

TCMs, if you place a cupboard order and you see cookie varieties listed as unavailable, contact the cupboard manager directly. Cupboard managers sometimes wait for their restock order to be delivered *before they list the cookies as available in their cupboard*.

If you need to adjust a cupboard order or cancel an order, contact the cupboard manager and ask them to make the adjustments needed or cancel the order.

Place all Cupboard orders in the Transactions tab in eBudde. You must place orders a minimum of 72 hours prior to your intended pick-up time.

Video: [How to Place a Cupboard Order](#)

TCM Cookie Inventory Management Tips

Before picking up more cookies through the cookie exchange or placing your next Cookie Cupboard order, now is a great time to step back and assess how many packages/cases you have, how many more you might need, and to see if you have excess of any varieties that you could post to the Cookie Exchange.

Do you need to select more council booths and/or coordinate more MySales booths, to sell troop or individual cookie inventory?

Also check in with the Girl Scouts in your troop and their caregivers to see how much cookie inventory they have and/or need. Work with the cookie inventory you have first, before placing another Cupboard order. If more varieties are needed, you might also be able to get them through eBudde, service unit, or area cookie exchanges, and help out another troop or Juliette with excess inventory.

Ask caregivers/Girl Scouts:

- Can Girl Scouts/caregivers sell the cookies they currently have? Do they need more or do they have more cookies than they need?
- Do they have enough or need more cookies to fulfill their Digital Cookie girl-delivery orders?
 - Have they contacted customers and coordinated delivery of their DOC orders? Have they delivered all their cookie orders up to now? It's very important for them to communicate with customers and coordinate delivering orders!
 - Reminder: DOC girl delivery orders end on Sunday, March 8 at 8 p.m. If a Girl Scout no longer has a cookie variety available, caregivers can turn off the variety on her Digital Cookie site. Click here to watch the video that shows how to turn off a cookie variety.
- Do caregivers need help with scheduling more MySales booths or signing up for scheduled council booths?
- Does another Girl Scout in the troop need additional cookies?
 - As the TCM, you could ask Girl Scouts/caregivers who have more cookies than they think they can sell to return those cookies to you. You can add them back to the troop inventory in eBudde and use them for troop booths or distribute those cookies to another Girl Scout who needs additional cookies for booths/orders.

Additional tips and reminders:

- Ask if any Girl Scouts/caregivers need help scheduling MySales booths or working more troop booths to sell the cookies that they have.
- Check money owed for cookies distributed to girls/caregivers in eBudde and remind caregivers to turn in order money collected or make "payments" through Digital Cookie/DOC. Set deadlines for payments. *Wait to receive payments before distributing more cookies to girls/families.*
- Remind families that cookies cannot be returned to GSCO. Troops/TCMs are financially responsible for troop cookie inventory, and caregivers are financially responsible for cookies that have been distributed to their Girl Scout(s).
 - The [signed permission form](#) is what holds caregivers financially responsible.
- Written receipts are important transaction records!
 - Write out a receipt for each transaction, including the distribution of cookies to girls, cookies taken back into troop inventory and redistributed to other girls or posted to the cookie exchange, and for cookie payments made – keep a copy and give the other party a copy.
 - Make sure that both parties sign and date the receipt too!

Check out these eBudde "how-to" videos:

[New TCMs – How to allocate cookies to Girl Scouts in eBudde](#)

[eBudde Payments](#)

[How to Use Booth Sale Recorder](#)

[Troop Site: Order and Payment Distribution](#)

If you need additional support or guidance about managing cookie inventory, contact your SUCM.

Digital Cookie/DOC reminder

When using Digital Cookie at booths, please have customers enter either their first and last name, their phone number or their email when they pay for their cookie order. We understand that no longer requiring contact information to be added helps to speed up transactions, but if the payment should process twice, or there's a different issue with order payment, it's difficult and sometimes not possible to find the booth order and cancel a duplicate or resolve an issue without any identifying information.

Sweet Success Summits

Be sure to track milestones on the [Sweet Success Summits!](#)

[Troops who complete all the troop milestones](#) and [submit their completed summit sheet](#) will be entered into a drawing for one of five \$200 credits towards a GSCO property reservation.

Encourage Girl Scouts to complete the [Girl Scout summits submission form](#) for a limited edition patch!

The deadline for submitting the form is March 17, at 8 p.m.

We also have opportunities for troops and girls to qualify for extra prizes along the way so be sure you're following us on social media!

[See full details on the blog.](#)

Cookie Alerts Page

Continue to check for Cookie Program updates posted to the [Cookie Alerts page](#) on the Girl Scouts of Colorado website or in Council News & Events in Rallyhood.

Questions, suggestions and concerns can be submitted on [this form](#) and answers to frequently asked questions are also posted to the page.

Digital Cookie/DOC

Girl-delivery orders

Customers are waiting to receive their cookies and are excited about supporting a Girl Scout! Please remind caregivers and Girl Scouts about best customer service practices:

- Contact customers to coordinate cookie delivery and contact again if there are any changes to delivery date and time.
- Wait to mark order as delivered until it has been delivered!
- Include a thank you note with the order.

Digital Cookie tip sheets and short tutorial videos are on the [GSCO Cookie Resources page](#) and in the DOC platform help center.

Cookie Customer Contest

We are celebrating National Girl Scout Cookie Weekend with a customer contest. Encourage your customers to buy Exploremores and enter to win! Everyone is eligible. Click the button below to download the flyer to share with your customers

How customers can enter:

- Purchase a package of Exploremores
- Take a picture of your Exploremores package Tag us: @gscolo (Instagram) / [Girl Scouts of Colorado](#) (Facebook)
- Make sure your post or story is public Follow our page for updates on winners.
- Post your photos February 16 to 22 for a chance to win. Winners will be announced on February 23 on our social media channels.

[DOWNLOAD THE FLYER](#)



Have a question? Don't be shy!
[Contact us](#) for more information.